Minutes of the Drake Community Library Board of Trustees
August 27, 2025
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

Roll Call: _X_*Fenner* _X_*Guenther* _X_*Hammond* _X__*Lindley* __X_*McFee* _X_*Pagliai* _X_Saunders

Others present: _X_Devig _X_Neal _X_Snow

President Pagliai called the meeting to order at 5:15pm.

Public Comments: There were 2 public comments.

Approval of Agenda:

Linley moved and Fenner seconded approval of the agenda.

Roll call vote:_X_*Fenner* _X_*Guenther* _X_*Hammond* X__*Lindley* _X_*McFee* _X_*Pagliai* _X_*Saunders*

Approval of Minutes:

Saunders moved and Guenther seconded approval of July 30, 2025, Board Meeting minutes

Roll call vote:

_X_*Guenther* __X *Fenner* X__*Hammond* _X_*Lindley* X__*McFee* _X_*Pagliai* _X_Saunders

Communications:.

No communications to review

Report of the Director:

1. July Statistics were discussed
2. Building and Grounds Update
3. October 6th is tentative website launch date
4. Discussed how many patrons we send to collections in a year

Committee Reports:

1. Building & Grounds- no report
2. Finance & Salary- no report
3. Personnel: no report
4. Long Range Planning- no report
5. Policy- no report

Financial Report and Approval of Bills:

1. Financials were reviewed including approval of HBS and BTCats invoices. Lindley moved and Hammond seconded the approval of paying the HBS invoice.

Roll call vote:

_X_*Guenther* __X *Fenner* _X_*Hammond* _X_*Lindley* X__*McFee* _X_*Pagliai* _X_Saunders

2. Guenther moved and Fenner seconded the approval of paying the BTCats invoice.

Roll call vote:
_X_Guenther _X_Fenner _X__Hammond _X__Lindley _X__McFee _X__Pagliai _X__Saunders

3. Lindley moved and Hammond seconded the approval of bills payable in August.

Roll call vote:
_X_Guenther _X_Fenner _X__Hammond _X__Lindley _X__McFee _X__Pagliai _X__Saunders

Business:

1. Fenner moved and Saunders seconded approval of the changes to the Behavior Policy.

Roll call vote:
_X_Guenther __X_Fenner _X_Hammond __Lindley X__McFee _X_Pagliai _X_Saunders

Contracts:

1. Guenther moved and Fenner seconded the motion to approve a 1-year contract with CollectionHQ and payment of the invoice.

Roll call vote:
_X_Guenther __X Fenner _X_Hammond _X_Lindley X__McFee _X_Pagliai _X_Saunders

Trustee Continuing Education:

1. Neal presented a report on the archive and its status.

Meeting adjourned by unanimous consent at 6:45 p.m.

Next regular meeting is September 24, 2025, at 5:15p.m.

Theresa Pagliai
Library Board President

Karen Neal
Karen Neal, Director
Recording Secretary