

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

November 30, 2022, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

A. **ROLL CALL:** *X_Elfenbein _X_Hardin __Hammond _X_McFee
_X_Pagliai _X_Rudolph _Swick Others: X_Neal*

Vice-President Rudolph called the meeting to order at 5:22 p.m.

B. APPROVAL OF AGENDA:

Approved by general consent.

C. APPROVAL OF MINUTES:

1. McFee moved and Pagliai seconded approval of the October 26, 2022 Regular Board Meeting minutes.

Roll call vote:

Aye-Elfenbein Aye-Hardin -Hammond Aye-McFee Aye-Pagliai Aye -Rudolph -Swick

D. COMMUNICATIONS:

1. July – October 2022 Endowment Fund report from Greater Poweshiek Community Foundation (GPCF) was discussed.

E. REPORT OF DIRECTOR:

1. October 2022 Statistical Report shows sustained increases in meeting room usage and digital materials.
2. Library Director, Neal along with the library directors from Montezuma and Brooklyn Public Libraries presented to the Poweshiek County Board of Supervisors on November 17th. Pagliai and Hardin were also present. The presentation tried to make a case for an increase in funding from the minimum \$.0675.
3. The Food Cupboard is being used regularly. She Counts is donating feminine and personal hygiene products.

F. COMMITTEE REPORTS:

Building and Grounds:

Finance, Salary and Personnel: Met November 14 to discuss the FY23-24 budget.

Long Range Planning:

Policy:

G. TRUSTEE REPORTS:

H. FINANCIAL REPORT AND APPROVAL OF BILLS:

1. Financials were reviewed. McFee moved and Hardin seconded the approval of bills payable in December.

Roll call vote:

Aye-Elfenbein Aye -Hardin -Hammond Aye-McFee Aye -Pagliai Aye -Rudolph -Swick

2. McFee moved to amend the bills list to include \$2151.00 for Minitex (Baker & Taylor) for 2023

Roll call vote:

Aye-Elfenbein Aye -Hardin -Hammond Aye-McFee Aye -Pagliai Aye -Rudolph -Swick

I. OLDBUSINESS:

J. NEW BUSINESS:

1. The Geothermal system is about 12 years old and needing unscheduled repairs. There is capital money available to assess the state of the system. Elfenbein moved to go forward with an assessment of the entire system if the money is available from the capital funds. McFee seconded.

Roll call vote:

Aye-Elfenbein Aye -Hardin -Hammond Aye-McFee Aye -Pagliai Aye -Rudolph -Swick

2. FY 24 budget was presented and discussed. Hardin moved to return the repair and maintenance line to \$7,500 from the \$10,000 presented. Pagliai seconded.

Roll call vote:

Aye-Elfenbein Aye -Hardin -Hammond Aye-McFee Aye -Pagliai Aye -Rudolph -Swick

K. TRUSTEE CONTINUING EDUCATION:

Meeting adjourned at 6:04 p.m.

Next regular meeting: December 28th, 2022 at 5:15 p.m.

Darcy Swick
Library Board President

Karen Neal
Library Director
Recording Secretary