

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**August 23, 2023, 5:15 p.m.**

**Drake Community Library Board Room**

**Meeting also made available via Zoom from the online City Agenda Center**

- A. **ROLL CALL:** *\_X\_ Elfenbein \_X\_ Hardin \_X\_ Hammond \_X\_ Lindley \_X\_ McFee (Arrived at 5:18)*  
*X\_ Pagliai X\_ Swick Others: X\_ Neal X\_ Snow*

President Hardin called the meeting to order at 5:15 p.m.

**B. APPROVAL OF AGENDA:**

Elfenbein moved and Lindley seconded approval of the agenda.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

**C. APPROVAL OF MINUTES:**

Lindley moved and Hammond seconded approval of the July 26, 2023 Regular Board Meeting minutes and Elfenbein moved and Lindley seconded approval of August 2, 2023 Special Board Meeting Minutes.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

**D. COMMUNICATIONS:**

**E. REPORT OF DIRECTOR:**

1. July 2023 Statistical Report discussed.
2. Update on Strategic Plan planning-fifth meeting is Friday, September 8th from 8am - 10pm. The committee has made immense progress and is close to being done.
3. Three new clerks started and are doing well.
4. EV Station progress was discussed, Alliant made a site visit to help determine placement.

**F. COMMITTEE REPORTS:**

Building and Grounds:

Finance and Salary:

Personnel:

Long Range Planning:

Policy:

**G. TRUSTEE REPORT:**

**H. FINANCIAL REPORT AND APPROVAL OF BILLS:**

1. Financials were reviewed. Hammond moved and Swick seconded the approval of bills payable in September.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

**I. OLDBUSINESS:**

**J. NEW BUSINESS:**

1. Elfenbein moved and Pagliai approved <sup>Jocelyn</sup>Becket Squier for a Library Page position.

Roll call vote:

*Aye-Elfenbein Abstain-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

2. Lindley moved and Hammond seconded approval of wages for Jocelyn Squier.

Roll call vote:

*Aye-Elfenbein Abstain-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

3. Lindley moved and McFee seconded approval of Library Hours, Holiday, and Closing Policy to reflect new hours.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

4. Lindley moved and Swick seconded approval of the Library Contracts with Other Communities Policy review.

Roll call vote:

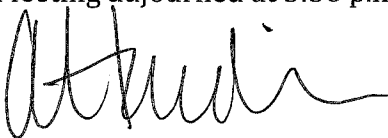
*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai Aye -Swick*

**K. TRUSTEE CONTINUING EDUCATION:**

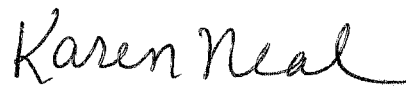
1. Neal reminded the trustees that according to Standard #8 each member of the library board of trustees need an average of 5 hours of continuing education per calendar year.

Meeting adjourned at 5:38 p.m.

Next regular meeting: September 27, 2023 at 5:15 p.m.



Adrienne Hardin  
Library Board  
President



Karen Neal  
Library Director  
Recording Secretary