

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**September 27, 2023, 5:15 p.m.**

**Drake Community Library Board Room  
Meeting also made available via Zoom from the online City Agenda  
Center**

A. **ROLL CALL:** *\_X\_ Elfenbein\_ X\_ Hardin \_ Hammond \_X\_ Lindley \_McFee  
X\_ Pagliai \_ Swick Others: X\_ Neal X\_ Snow*

President Hardin called the meeting to order at 5:18 p.m.

**B. APPROVAL OF AGENDA:**

Elfenbein moved and Lindley seconded approval of the agenda.

Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

**C. APPROVAL OF MINUTES:**

Lindley moved and Pagliai seconded approval of the August 23, 2023, Board Meeting minutes

Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

**D. COMMUNICATIONS:**

**E. REPORT OF DIRECTOR:**

1. September 2023 Statistical Report discussed.
2. Update on Strategic Plan planning – The narrative is being worked on and will be ready to the board soon
3. Trees-Contacted Kamal and awaiting an answer
4. NeoGov- The city is now using NeoGov for staff evaluations. The software includes a digital journal to aid in the evaluation process.
5. The Food Cupboard is collaborating with Monty Roper's research class at Grinnell College. The students will provide insight into who and how it is being utilized through their research.

**F. COMMITTEE REPORTS:**


Building and Grounds:

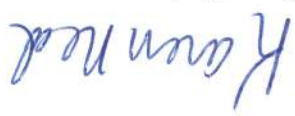
Finance and Salary:

Personnel:

Long Range Planning:

Policy:

Meeting adjourned at 6:03 p.m.  
  
Adrienne Hardin  
Library Board  
President

Next regular meeting: October 25, 2023 at 5:15 p.m.  
  
Karen Neal  
Library Director  
Recording Secretary

**K. TRUSTEE CONTINUING EDUCATION:**

1. The board discussed correspondence from a community member, no action was taken.

**J. NEW BUSINESS:**

**I. OLD BUSINESS:**

Roll call vote:  
*Aye-Elfenbein Aye-Hardin-Hammond Aye-Lindley-McFee Aye-Pagliari-Swick*

1. Financials were reviewed. Lindley moved and Elfenbein seconded the approval of bills payable in October.

**H. FINANCIAL REPORT AND APPROVAL OF BILLS:**

**G. TRUSTEE REPORT:**