

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

November 29, 2023, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

- A. **ROLL CALL:** *_X_ Elfenbein _X_ Hardin _X_ Hammond __ Lindley _X_ McFee
X_ Pagliai _X_ Swick Others: X_ Neal X_ Snow*

President Hardin called the meeting to order at 5:15 p.m.

B. APPROVAL OF AGENDA:

McFee moved and Elfenbein seconded approval of the agenda.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye -Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

C. APPROVAL OF MINUTES:

Hammond moved and McFee seconded approval of the October 25, 2023, Board Meeting Minutes.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye -Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

Pagliai moved and Hammond seconded approval of the November 4, 2023 Special Board Meeting minutes

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye -Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

D. COMMUNICATIONS:

The September DCL Endowment Fund report and the FY23 Performance report from Greater Poweshiek Community Foundation was discussed.

E. REPORT OF DIRECTOR:

1. October 2023 Statistical Report discussed.
2. Trees will be planted in the spring.
3. FY25 Budget process has begun.

F. COMMITTEE REPORTS:

Building and Grounds: Met to discuss geothermal repairs.

Finance and Salary:

Personnel:

Long Range Planning:

Policy:

G. TRUSTEE REPORT:

H. FINANCIAL REPORT AND APPROVAL OF BILLS:

1. Financials were reviewed. Elfenbein moved and Hammond seconded the approval of bills payable in December.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

I. OLDBUSINESS:

The board discussed correspondence from a community member, no action was taken.

J. NEW BUSINESS:

1. McFee moved and Hammond seconded approval of a contract with Midwest Alarm.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

2. Pagliai moved and Hammond seconded approval of a contract with Baker & Taylor TS360.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

3. Hammond moved and Swick seconded approval of the quarterly bill for Woodman Controls.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

4. Pagliai moved and Hammond seconded approval of an assessment estimate from Grace Electric.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

5. McFee moved and Hammond seconded approval of metal work on the outside of the building.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

6. McFee moved and Swick seconded approval of exploring geothermal upgrades.

Roll call vote:

Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

7. Pagliai moved and Hammond seconded approval a review of the DCL Bylaws.

Roll call vote:

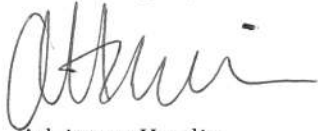
Aye-Elfenbein Aye-Hardin Aye-Hammond -Lindley Aye-McFee Aye-Pagliai Aye-Swick

K. Trustee Continuing Education-

1. Pagliai and McFee reported on Library Board training provided by the State Library, "Intersections: Where City and Library Meet-People and Personnel".

Meeting adjourned at 6:04 p.m.

Next regular meeting: December 27, 2023 at 5:15 p.m.



Adrienne Hardin
Library Board
President



Karen Neal
Library Director
Recording Secretary