

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

March 27, 2024, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

- A. **ROLL CALL:** *_Elfenbein X_Hardin X_Hammond X_Lindley X_McFee
X_Pagliai _Swick Others: X_Neal X_Snow(arrived late) X_Wingerter*

President Hardin called the meeting to order at 5:15 p.m.

B. APPROVAL OF AGENDA:

Lindley moved and Hammond seconded approval of the agenda.

C. APPROVAL OF MINUTES:

Lindley moved and Hammond seconded approval of the February 28, 2024, Board Meeting minutes.

Roll call vote:

-Elfenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

Lindley moved and McFee seconded approval of the March 15, 2024, Special Board Meeting minutes.

Roll call vote:

-Elfenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

D. COMMUNICATIONS:

The February DCL Endowment Fund report from Greater Poweshiek Community Foundation was discussed.

E. REPORT OF DIRECTOR:

1. February 2024 Statistical Report discussed.
2. AmeriCorps Community Navigator position is being advertised
3. Status of the Peery Bequest was discussed.

F. COMMITTEE REPORTS:

Building and Grounds:

Finance and Salary:

Personnel:

Long Range Planning:

Policy:

G. TRUSTEE REPORT:

K. TRUSTEE CONTINUING EDUCATION:

Roll call vote:
-Eiffenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

4. McFee moved and Hammond seconded amending the Meeting Room Policy in place of a Special Events Policy.

Roll call vote:
-Eiffenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

3. Lindley moved and McFee seconded approval of revisions to the Unattended Child Policy.

Roll call vote:
-Eiffenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

2. McFee moved and Lindley seconded approval of the wage for Mackenzie Zylstra

Roll call vote:
-Eiffenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

1. McFee moved and Lindley seconded approval of Mackenzie Zylstra for the vacant position.

J. NEW BUSINESS:

1. Continued discussion about building maintenance projects that fit into the capital funding timeline.

I. OLD BUSINESS:

Roll call vote:
-Eiffenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

2. Lindley moved and Hammond seconded approval of accepting the estimate from Hawkeye lock to fix the north most door of the west facing entrance.

Roll call vote:
-Eiffenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

1. Financials were reviewed. Hammond moved and Lindley seconded the approval of bills payable in April.

H. FINANCIAL REPORT AND APPROVAL OF BILLS:

Pagliai reported on attending the Iowa Library Association's Legislative Day on March 5, 2024.

Meeting adjourned at 5:55 p.m.



Adrienne Hardin
Library Board
President

Next regular meeting: April 24, 2024, at 5:15 p.m.



Karen Neal
Library Director
Recording Secretary

